



Committee: PERSONNEL COMMITTEE
Date: THURSDAY, 4 NOVEMBER 2021
Venue: MORECAMBE TOWN HALL
Time: 10.00 A.M.

A G E N D A

1. **Apologies for absence**

2. **Appointment of Vice-Chair**

To appoint a Vice-Chair for the duration of the 2021/22 municipal year.

3. **Minutes**

Minutes of meeting held on 4th May 2021 (previously circulated).

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Items of Urgent Business authorised by the Chair**

6. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendation in relation to the following item:-

"That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act."

Members are reminded that, whilst the following item has have been marked as exempt, it is for the Committee itself to decide whether or not to consider this in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

7. Grievance Appeal - Stage 3 (Pages 3 - 9)

Please see attached Grievance and Disputes Procedure (See Appendix 1 – Stage 3, paragraph 7 refers).

The Grievance Appeal bundle will be sent to Members of the Committee under separate cover.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Paul Anderton (Chair), Roger Cleet, Mel Guilding, Caroline Jackson, Erica Lewis and Oliver Robinson (1 Eco-Socialist Independent vacancy)

(ii) Substitute Membership

Councillors Phillip Black (Substitute), Roger Dennison (Substitute), Adrian De La Mare (Substitute), Merv Evans (Substitute), Mandy King (Substitute), Malcolm Thomas (Substitute) and Joanna Young (Substitute)

(iii) Queries regarding this Agenda

Please contact Stephen Metcalfe, Democratic Services - email sjmetcalfe@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support email democracy@lancaster.gov.uk.

KIERAN KEANE,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

Published on Wednesday, 27 October 2021.

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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